

March 20, 2020

Dear South Campus Commons and Courtyards residents,

With the University System of Maryland's and the University's decision to move to online education for the remainder of the semester and [Dr. Loh's notice](#) that residence halls will officially close on April 5th, we are writing to notify you that our on-campus housing at South Campus Commons and Courtyards will close on Sunday, April 5, 2020.

In response to the COVID-19 pandemic public health crisis and aligned with the University System's decision and the University's responsive actions, all students will be **required** to move out of South Campus Commons and The Courtyards to complete their studies at home or to an alternate non-campus housing arrangement.

- **You will be able to begin moving out beginning March 23-April 5. You will be required to schedule a move-out date and time by [starrez.umd.edu](http://starrez.umd.edu) and select Commons / Courtyards Move out.**

### **Move Out Process**

The South Campus Commons and Courtyards and University's staff are committed to helping you with the move-out process in a safe and healthy way. We ask that you follow the steps below:

- Per CDC guidelines and for your safety and well-being, you must schedule a specific move-out date and time. This will limit the number of people on campus and at the buildings at any one time while allowing you to collect your belongings. You must adhere to your chosen schedule and limit the number of people you bring with you in order to best protect yourself and your fellow Terps.
- We ask that your move out be completed within the window of your scheduled move-out time in order to accommodate your fellow Terps who also need to move out and, again, to limit the number of people on campus and at the buildings at one time so we can continue to observe important social distancing practices.
- Instructions regarding the process for checking out and returning keys will come in a separate email shortly.

### **Installment Payments**

Students who move out and return their keys will not be billed for the months of April, May, June, and July, with the exception of students who are **approved** for temporary, emergency housing.

### **Temporary, Emergency Housing**

International students who aren't able to travel home and students who face **extreme** hardship and are unable to return to your permanent address immediately or by April 5,

may petition to be moved to an emergency, temporary space for the remainder of the Spring semester.

Our ability to approve requests to live in emergency housing will be extremely limited and will be considered on a case by case basis for international students who cannot get home and who have no local place to stay, students who have no home or are in foster care, or students who have other extreme hardships. If you meet one of the extreme hardship criteria above, please submit your petition using one of the links below no later than **March 27**.

*South Campus Commons residents*

<https://go.umd.edu/sccTemp>

*The Courtyards residents*

<https://go.umd.edu/ctyTemp>

While South Campus Commons and The Courtyards will ensure that we have sufficient rooms available for students who truly have no alternatives, we will consolidate emergency housing into one building at each property to support the safety and well-being of students residing in emergency housing. Please note, none of us can predict how long the present situation may last and if you remain in the emergency housing provided, you might be here for some time with very limited services.

Students who are approved for emergency, temporary accommodations will:

- Be expected to abide by all terms and conditions in the resident handbook, rules and regulations, and the UM Code of Student Conduct.
- Not be permitted to have guests visit their apartment and/or the building during this period.

Thank you,

South Campus Commons & The Courtyards