

**THE COURTYARDS**  
at University of Maryland 

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Current Apt # (if applicable)

By signing this Proxy, I give (name) \_\_\_\_\_ permission to represent me at The Courtyards at University of Maryland lease signing. He/She can be contacted by email at \_\_\_\_\_.

I understand that it is solely my responsibility to make sure my “proxy” represents me. Should my proxy fail to complete paperwork, attend the designated appointment time for me, etc. I understand that I may not be able to lease a space. I will accept the room selection and other decisions made by my proxy. I understand I must sign the lease and all other necessary documents myself as soon as possible and will not be allowed to move in until I have done so. My “proxy” will be sent with my security deposit, application fee, and other required documentation or payment when applicable. I understand that this document is not a lease or any form of a tenant/landlord contract with The Courtyards. I also understand that it is my responsibility to procure all desired information about the actions my proxy performed on my behalf from the proxy him/herself. I understand that it is not The Courtyards’ responsibility to communicate required information/documentation that my proxy performed on my behalf.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Proxy Signature

\_\_\_\_\_  
Date